

PLMS PTO met on Monday August 25 at 7:00pm in the PLMS library. There were 12 people in attendance.

Welcome/Thank You's

The meeting was called to order by Theresa Bowser. Thank you's were distributed.

Election of Officers

A nomination was made for the incumbents to continue their current positions. The motion was seconded and approved. The co-presidents will be Theresa Bowser and Dotti Shuck. Deanne Schurer is the treasurer and Traci Eddy will be the secretary.

Secretary's Report

The minutes of the last PTO meeting were available on the PTO website.

Treasurer's Report

The current balance is \$6318.23. Checks written since the last meeting included \$100.50 to JagGraphics, \$60 for cinnamon rolls to welcome back staff, and \$400 for a field trip (7th and 8th grade classes to see The Diary of Anne Frank, PTO to pay \$2 per student with students responsible for \$3 each). A request was made for \$40 to pay for dinner and flowers for nominee Kasi Packard to attend the State Teacher of the Year ceremonies.

Audit

Cindy Thompson reported that she completed the audit of the PTO books and the checks and balances were good. It was reported that Kasi Packard had not cashed the \$100 check from last November because it had been lost. Stop payment will be issued on the check and it will be re-issued. There is also an outstanding check from May written to Janie McPherson for teacher appreciation.

Concessions

Nadine Robbins is coordinating concessions for the high school and will be stocking the concession stands. The middle school purchased a new popcorn machine and it will need to be placed in the middle school concession stand. There is an extra hot dog cooker that can be left in there, and the nacho machine will be shuffled to where it is needed.

The PTO will be responsible for the September dates for the concession stand. In future months, the dates will first be offered to classes and organizations within the middle school. If none want the date, then the PTO will work the stand.

The ending inventory sheet will be left in the concession stand area. The ending inventory will need to be communicated to Nadine that night or very early the next morning so she will know what items to restock. This can be e-mailed and it also may be set up to be able to fax.

Nadine will send a spreadsheet of events to Theresa and Armin. It is still being determined what keys are needed as some of the locks were changed over the summer. A new door will be hung for the middle school concession stand, and Pat Zimmerman reported that her husband could do that. Start up cash will be kept in the safe in the office all year. The extra money will be deposited after each event. It is hopeful that Angie Andrew will be willing to coordinate the concessions and hospitality room for the big events (volleyball tourney and wrestling tourney).

Concessions

Concession workers are needed for track meets on 4/1 and 4/7. April 7 is the Perry Relays and the taco feed will be held. Meat and chips will be purchased from the wrestling regionals.

Nacho/chili boats will also be purchased that are leftover from the wrestling regionals. Items needed include cheese, lettuce, picante sauce, sour cream, olives, dessert, and drinks. DeAnne is checking to see if the bank can donate water for the drinks. The 7th and 8th grade classes will be asked to bring dessert, and the 5th/6th grade classes will be asked to bring picante sauce or tomatoes. The remaining items will be purchased.

Fundraiser

The school fundraiser will be administered through the PTO this year. It will run August 29-Sept 5 (same timeframe as last year). The profit earned is 40-50% and last year there was

approximately \$8000 earned. The PTO will keep the money and Mr. Landis will provide a prioritized budget for the spending. Items include planners, reward trips, and yearbooks among others. All incentives for the fundraiser are managed by the company representative. Orders will be collected initially, and the money will be collected when the product arrives. The school will assist with collection for students who do not send in the money for the products they order. The company rep can also take the product back and credit the account if needed. There was much discussion about how to get the fundraiser money to the PTO. The teachers are not supposed to handle money without issuing a receipt. A locked drop box may be an option. Mr. Landis will speak to the auditor regarding this issue.

Fanwear

Orders were due August 25. There may be some orders that continue to straggle in. When the order arrives, Gina Clement volunteered to distribute the items to the students and initial in their planner so there is evidence the product was received. License plates are also still available at a cost of only \$5 each.

Directory

Forms have been sent out and are coming back in from the students. Much of the skeleton of the directory is done. It was motioned and approved to have ProPrint make 350 copies when it is complete (current enrollment is 317 students and 25 staff). The cost last year was \$155.50. Rather than teacher addresses or phone numbers, it is hoped that it will include their e-mail address like last year and also their planning time.

Spirit Wall

Thanks to Eliza Anderson for the Spirit Wall which is now up. We will check to see if the PTO made a profit on the project. It was motioned, seconded, and approved to recognize Eliza for her effort by providing a \$25 gift card from Borders.

Wish List

Pat Zimmerman agreed to e-mail the teachers requesting wish list items.

Classroom Money for Teachers

The past two years the PTO has given teachers money at the beginning of the year for teachers to use in their classrooms. Full time teachers received \$100 and shared teachers received \$50 or \$75. Last year \$2350 was spent on classroom money. It was motioned, seconded, and approved to do this again this year. These checks will likely be written after the September meeting once we know if matching funds for playground equipment is approved.

Boxtops

There is no more boxtop bookclub, but there are new programs online to support boxtops. There is online shopping and also a new program called the Reading Room. New book purchases contribute 6% of the price back to the school, and 3% of other purchases goes back to the school. Boxtop totals carried over from last year are as follows:

6th grade – 1582

7th grade – 1052

8th grade – 3591

Profit from 5th and 6th grade years go towards the 6th grade ski trip and profit from 7th and 8th grade years to towards the Worlds of Fun trip.

Hy Vee Dollars for Scholars

Keep turning in Hy Vee receipts. A container has been put on the PTO table for their collection. Amy Jones is willing to do this again, but also would be willing to give it up if there is someone else who would like to do it. Gina said that she would include information on Hy-Vee receipts with the boxtop promotional material if Amy can continue to collect them and turn them in. Last year's check will not be received until fall.

Teacher Appreciation

There was no report.

Teacher Report

The school year is going well so far, but it was expressed that the 5th grade classes need more playground equipment. There are over 80 kids outside at one time and it seems that more than 60 of them have nothing to do. It was reported that the Board of Education wants the PTO to pay for the equipment. There is currently a \$1000 grant available for playground equipment for closing the Grantville building. Fitness units are another option that may be more affordable. Mr. Scrimsher's class can set bars in the concrete. September 8 is the next board meeting, and the PTO will request matching funds for one of the fitness units. Mulch or pea gravel will also be needed to be used underneath the equipment. It was mentioned that Mr. Guffy may be able to donate this. It was also discussed that the board last year agreed on fencing but it has not yet been added. New sod was placed last year as well as new nets for the soccer goals.

Principal Report

There was no additional principal report. The majority of the issues had been previously discussed in the fundraiser and playground equipment topics.

Important Dates

Sept 4 – 7th (home)/8th (Piper) Volleyball
Sept 9 – 7th (home)/8th (Piper) Football
Sept 11 – 7th (Lex Trails)/8th (home) Volleyball
Sept 15 – 7th/8th B Volleyball (Tongie)
Sept 16 – 7th (Lex Trails)/8th (home) Football
Sept 18 – 7th (home)/8th (Lansing) Volleyball
Sept 22 – Inservice Day, NO SCHOOL
Sept 22 – 7th (Tongie)/8th (home) Volleyball
Sept 23 – 7th (home)/8th (Lansing) Football
Sept 27 – 7th/8th Volleyball Tournament at Perry
Sept 29 – PTO Meeting at 7:00
Sept 30 – 7th/8th Football (both home)
Oct 1 – Band Concert, 6th-8th grade

The meeting was adjourned at 8:15 p.m. The next meeting will be September 29 at 7:00 in the PLMS library.